

Release Note 18. November 2021

Export/Import Administrators

A new function to export & import Administrator profiles is now shown in the Profile Center to all Administrators with the rights "administrate agencies".

The screenshot displays the 'Profile Center' interface, divided into two main panels: 'Profile Center - Export' and 'Profile Center - Import'.

Profile Center - Export: This panel contains an 'Import/Export' section. Under the 'Export' tab, there is a 'Company' search field, an 'Add new' button, and a checkbox for 'Include travellers from subsidiaries'. Below these are two tabs: 'Travellers (CSV)' and 'Administrators (CSV)'. Under the 'Administrators (CSV)' tab, there are three options: 'All travellers (CSV)', 'All administrators (CSV)' (highlighted with a red box), and 'All companies (CSV)'. There are also links for 'All travelers with publishing errors (CSV)' and 'All companies with publishing errors (CSV)'.

Profile Center - Import: This panel has a section titled 'Upload new traveller data'. It includes a 'Profile type' dropdown menu with three options: 'Travellers', 'Travellers', and 'Administrators' (highlighted with a red box and a mouse cursor).

A detailed explanation of the CSV file can be found at Administrator CSV.

Additional to this function the role will show the referring UUID to upload the preferred role to the Administrator profile.

General

The screenshot shows the 'General' settings form for an Administrator profile. It includes fields for 'Name' (Test role), 'Home agency' (Test Agency), and 'Support function'. Under 'Support function', there are two radio buttons: 'Administrate agencies' (selected) and 'Administrate companies'. Below these, there is a text field containing the UUID '290eecf2-5471-4469-b52a-e0df455a2f22', which is highlighted with a red box. Above this UUID, there is a small text string: 'Last modified at 13:43:13 on 13-Nov-2021 by factor Cytric Test'.

Note: Which Administrator and Role can be maintained with the CSV is identical to the access right of the used Administrator profile.

Arranger/Approver via CSV Export/Import

We changed the identifier to export & import the Arranger/Approver into a profile. It is now necessary to include the Arranger/Approver "username" instead of the former "email".

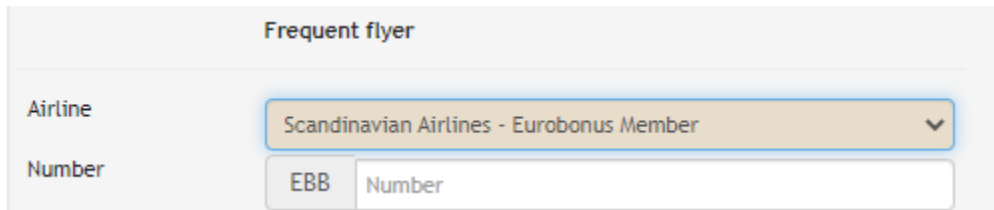
The relevant headers in the CSV file are:

- arrangercontacts0.contact
- approvercontacts0.contact

Important: In case you store a backup file or older CSV, please make sure to not upload the Arranger/Approver, as this will lead to a deletion of the associated Arrangers/Approvers.

Frequent flyer - Scandinavian Airlines

The display for the Scandinavian Airlines loyalty program shows the relevant character codes inside the number. This should solve any misentered characters in the field.



Frequent flyer

Airline: Scandinavian Airlines - Eurobonus Member

Number: EBB Number

Queue Statistic - Info Tab

A new panel "Queue Statistic" is added to the "Info-Tab". The "Queue Statistic" provides the number of profiles that are on your queue in case you have executed a mass-synchronisation via Profile Center or CSV import.

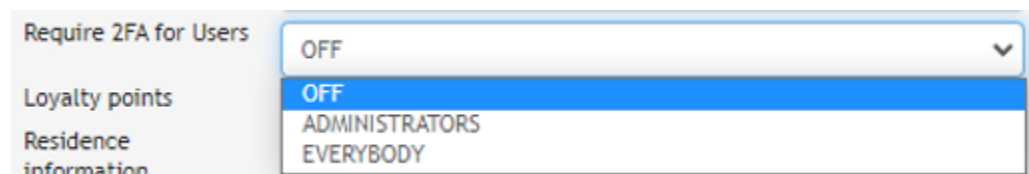
Queue statistics

Queue	Current size	Since start
ch.umbrella.ufest.bulkpublish.Refactor Cytric Test	0	0
ch.umbrella.ufest.poll.Refactor Cytric Test	0	0

Current size	indicates the number of profiles on the queue
Since start	indicates the number of profiles processed
ch.umbrella.bulkpublish	outgoing messages
ch.umbrella.poll	incoming messages

Two-Factor Authentication

There is a new setting on the agency level to be able to force either everybody or only administrators to use two-factor authentication.



Require 2FA for Users: OFF

Loyalty points

Residence information

The default setting is OFF, which means that each user can decide whether to activate two-factor authentication or not.

If two-factor authentication should be enabled for all administrators or everybody, please contact our support, as this is a setting that can only be enabled by an Umbrella employee. Exception: circle administrators are able to activate it themselves.