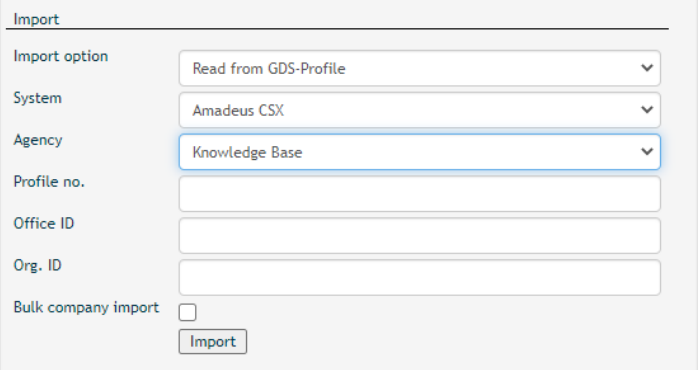
Import - option Read from GDS/OBE

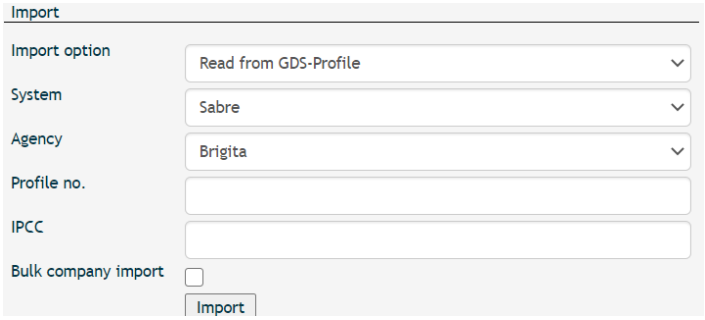
Please Note:

- It is the responsibility of the profile administrator to control and verify that all the data have been correctly imported before saving/ updating/ mass-publishing the profiles again to the GDS as this can cause none imported data to be overwritten!
- Also, when downloading a CSV, one has to wait until the "rotating" download indicators stops rotating before opening the file
- In the downloaded CSV File, one should control if all the profiles imported have the **status** "read from GDS OK" or similar. If there are profile missing this information then they have not yet been fully pulled in from the GDS/ OBE. The profile manager has to wait before extracting the CSV to control if all the data and all the profiles have been successfully imported
- The profile administrator should report any error messages that appear under status and that he himself is not in the capacity to resolve to our support team

Field	Description
	Import Option
Read from GDS-Profile	• Read from GDS-Profile Amadeus CSX: upload Company including all associated traveller profiles from Amadeus CSX 

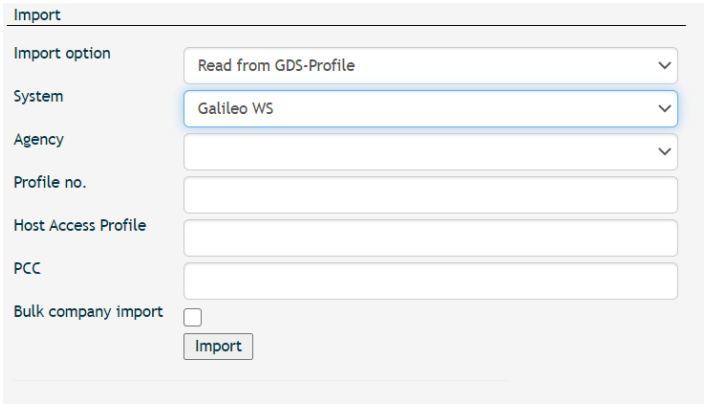
System	Amadeus CSX
Agency	Select relevant travel agency
Profile no.	Amadeus company profile record locator
Office ID	Amadeus Office ID to which the company profile belongs
Org-ID.	Amadeus Organisation ID (optional)
Bulk company upload	The activation of the checkbox and the click on <Import> will provide a list of all existing company profiles in the Amadeus Office ID. In this step every single company profile is selectable/ deselectible. Please note that a mass upload will take some time (approx. 1000 profiles / 15 minutes). The upload will import all company profiles with their associated traveller profiles. **P.S: To import only the profile whose details have been given above, avoid ticking the "bulk company import" field and instead click on import directly**

Sabre: upload Company including all associated traveller profiles from Sabre



System	Sabre
Agency	Select relevant travel agency
Profile no.	Sabre company profile record locator
IPCC	Sabre IPCC to which the company profile belongs
Bulk company upload	The activation of the checkbox and the click on <Import> will provide a list of all existing company profiles in the Sabre IPCC. In this step every single company profile is selectable/ deselectible. Please note that a mass upload will take some time (approx. 1000 profiles / 15 minutes). The upload will import all company profiles with their associated traveller profiles. **P.S: To import only the profile whose details have been given above, avoid ticking the "bulk company import" field and instead click on import directly**

- Galileo: upload Company including all associated traveller profiles from Galileo



System	Galileo WS
Agency	Select relevant travel agency
Profile no.	Galileo company profile BAR Title
Host Access Profile	Enter the HAP credentials as saved on the agency
PCC	Galileo PCC to which the company profile belongs
Bulk company upload	The activation of the checkbox and the click on <Import> will provide a list of all existing company profiles in the Sabre IPCC. In this step every single company profile is selectable/ deselectible. Please note that a mass upload will take some time (approx. 1000 profiles / 15 minutes). The upload will import all company profiles with their associated traveller profiles. **P.S: To import only the profile whose details have been given above, avoid ticking the "bulk company import" field and instead click on import directly**

Import

Clicking on "Import" will upload the company and all associated traveller profiles.

For Sabre and Amadeus, the username for the traveller profile will be automatically created as <first name>.<sure name>@<company short name> .

For Galileo the username for the traveller profile will be automatically created as <PAR Name Title>@<BAR Title>.

For Get There the relevant OBE Username will be set as the Faces username too.

The following Amadeus CSX prefix can be processed:

- AB
- AM (Traveller only)
- AP
- APE
- ES
- FFN
- FP (if Amadeus Local Security Sign is set PCD-Y)
- FPO/
- FK
- FT
- FZ
- NM
- OS
- PAS
- PBD
- PCI
- PCZ
- PID
- PIV
- PHI
- PN
- PPR
- PPT
- RM
- RC
- RX
- RM (category e.g. RMA/)
- RIR
- RIZ
- SR DOCS
- SK