

Agencies (My Agency)

The below image shows the section as it is visible to an agency administrator. There are however more subsections than these that are only visible to Umbrella support and to a circle administrator.

The list of all the categories are as indicated:

- [Address](#)
- [Privacy Policy](#)
- [System Settings](#)
- [Interfaces](#)
- [Custom field definitions](#)
- [Custom publish actions](#)
- [Import/export generic setup](#)

Overview

From the perspective of an Agency Administrator

TravelersCompaniesMy agencyAdministratorsRolesProfile centerInfo

Manage agencies

Knowledge Base

NameKnowledge Base

Street

ZIP

City

CountryUnited States

Country is default nationality☒

Phone+1 201-555-0123

URL

CSV Delimiter;

CSV EncodingWindows-1252

Send profile updates toSend profile updates to

Send system notifications toSend system notifications to

E-mailE-mail

SMTP serverSMTP server

Username

Password

EncryptionNONE

Privacy policy

German (Germany)
Dutch (Belgium)
Add new ...
Use own Privacy Policy☐
Force all users to (re-)accept this policy

Interfaces

Target systemCSX

LabelLabel

URLURL

UsernameUsername

PasswordPassword

Test login

Default interface☐

WS appAbot

AccesspointAccesspoint

Office IDOffice ID

Org. IDOrg. ID

Publish passportDOCUMENTS

Publish mobile no.LEGACY

Update typeFULL

Custom field definitions

Preferences

Label	Mand.	R/W	Billing	Name	Field	Validation	Profile type	Field Mapping
Send Airline Contact	Optional	READ, WRITE	-	SendAirlineContact	INPUT	[L-;R-ND;S+YES]	T	1 Mapping(s) Amadeus CSX: SR*CTCEYY[1]

Add new

Customize standard fields

Profile type	Field	Apply to	Override
Add new			

Custom publish actions

Action	Profile type	Interface	Source	Target
COPY	C	Amadeus CSX	externalInc.genInternalTaxes	API[1] [1]
COPY	C	Amadeus CSX	genFixed12356	ES[1] R
FILTER	C	Amadeus CSX	//shortname	delete PCN

Add new

Import/export generic setup

Upload setup

Download setup

Cancel

Save