Traveller Settings

Various functions particular to the travellers of the respective company can be assigned by activating the checkbox.

At least one value between "Set new profile as traveller" and "Set new profile as arranger" has to be assigned. This is then the automatically assigned value on newly created profiles under the tab "Traveller"

Overview

Traveller settings

- ☑ Set new profile as traveller
- ☐ Set new profile as arranger
- ☐ Require approver
- ☑ Self-approval allowed
- ☑ Approver selectable by traveller

Description

Field	Description
Set new profile as traveller	New profiles will be automatically activated as traveller
Set new traveller as arranger	New profiles will be automatically activated as arranger
Require approver	An approver has to be linked to the traveller
Self-approval allowed	A traveller can nominate and select himself as his own approver
Approver selectable by traveller	The traveller is allowed to select an approver from the predefined approver profiles and save this in his profile