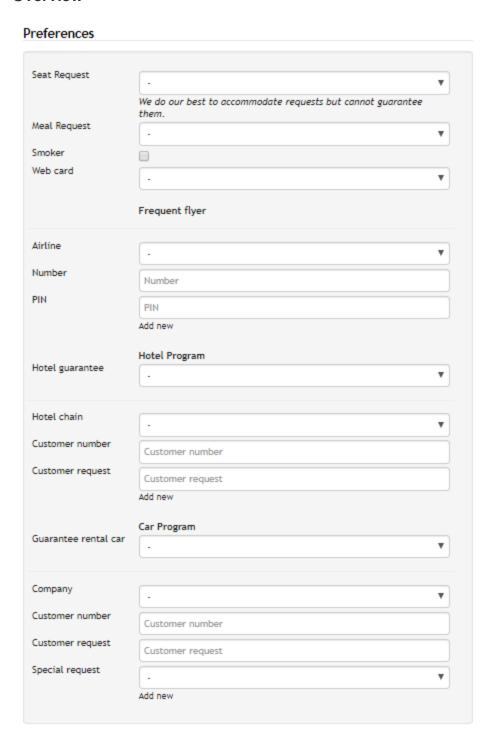
## **Preferences**

## **Overview**



## **Description**

	Field	Description
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Seat Request	Choose between window and aisle seat (the seating preference is taken into account when booking, but it is not guaranteed and is subject to change). Applies to air travel	
Meal Request	Enter food preferences of travellers (eg: Gluten Intolerance). Applies to air travel	
Smoker	Check, if the traveller is a smoker	
Web-card	If there is a web-card on either the traveller or on the company profile, either can be entered in this field. These are relevant for online/ web bookings	
Frequent flyer		
Airline	Enter your airline / alliance frequent flyer program here.	
Number	Give in the loyalty program number of the traveller of the airline / alliance here.	
PIN	Save the PIN number of the loyalty program in this field	
Add new	Add a new "Frequent flyer" tab to enter multiple airline memberships	
Hotel Program		
Hotel guarantee	Select the credit card to guarantee the hotel if available on the company or on the traveller profile	
Hotel chain	The hotel chain can be selected from the comprehensive drop-down list	
Number	Give in the hotel loyalty program number of the traveller here	
Customer request	Enter specific customer requests here manually	
Add new	Add a new "Hotel Program" tab to enter multiple hotel memberships	
	Car Program	
Guarantee rental car	Select the credit card to guarantee the car rental if available on the company or on the traveller profile	
Company	Select the Rental car company	
Customer number	Give in the car loyalty program number of the traveller here	
Customer request	Enter specific customer requests here manually	
Special request	Select a special request from the drop-down list i.e. Air Conditioning, Bicycle rack and so on	
Add new	Add a new "Car Program" tab to enter multiple car memberships	